



The Woodstock Public Library Board of Trustees met remotely on Thursday, August 12, 2021 at 7:30 p.m.

MINUTES

*Due to the current COVID-19 public health emergency, this meeting was conducted remotely. Members of the public could attend online by clicking [here](#) and entering the password:704022 when prompted. Alternately, the public could listen and comment by calling 312-626-6799 and entering Meeting ID 872 1328 9078 when prompted. When using this method to attend, members of the public could comment by dialing *9 on one's telephone at the appropriate times during the meeting.*

CALL TO ORDER

Vice President Dan Lemanski called the meeting to order at 7:32 p.m.

ROLL CALL

PRESENT: Dan Lemanski, Robert Laurie, Al Fyfe, Jim Hurley, Marybeth Urbin, and Christy Johanson

OTHERS PRESENT: Nick Weber, Library Director, and Paul Christensen, Assistant, City Manager

ABSENT: Mary Ann Lenzen, Teresa Flores, and Gayle Hoch

MINUTES OF PREVIOUS MEETINGS:

- Discussion and Vote on the Regular Minutes from July 8, 2021

Al Fyfe moved to approve the minutes of the July 8, 2021 regular meeting as presented. Christy Johanson seconded, and the motion carried via roll call:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Absent	Lemanski	Yes	Laurie	Yes	Flores	Absent
Fyfe	Yes	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Yes						

PUBLIC COMMENT ON NON-AGENDA ITEMS: None

COMMUNICATIONS: None

LIBRARY EXPENDITURES:

- Discussion and Vote on the July 2021 Building Fund and Operating Fund Expenditures

Robert Laurie moved to approve the July 2021 combined Warrant of operating and building expenditures, as presented. Marybeth Urbin seconded, and the motion carried via roll call:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Absent	Lemanski	Yes	Laurie	Yes	Flores	Absent
Fyfe	Yes	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Yes						

LIBRARIAN'S REPORT:

Nick Weber presented the librarian's report, a copy of which is attached. Highlights include:

- The Summer Reading Program has wrapped up and is considered to have been a successful program.
- The Friends group is busy, with a Culver's event August 13th (a percentage of the proceeds goes to the Friends), a large book sale September 10th-12th, and their annual plant sale on September 10th.

UNFINISHED BUSINESS:

- Building Update: **Most projects are on hold because contractors are waiting on supplies.**
- Covid-19 update: **Masks are again required for all entering the building.**
- Staffing update: **Two Limited Part-Time position are open but may need to be converted into a part-time reference position to ensure adequate coverage.**
- Old Courthouse Art Center update: **While this project is still in flux, the library director is meeting with the mayor to review the library's plans and ideas.**
- Strategic Planning: **No updates to report at this time.**

NEW BUSINESS:

- **Discussion and vote on updated Rules of the Library and Circulation Policy**

Robert Laurie moved to approve the new Rules and Circulation Policy as presented. Al Fyfe seconded, and the motion carried via roll call:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Absent	Lemanski	Yes	Laurie	Yes	Flores	Absent
Fyfe	Yes	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Yes						

- **Discussion and vote on Provisional Meeting Room Policy**

Robert Laurie moved to approve the Provisional Meeting Room Policy. Marybeth Urbin seconded, and the motion carried via roll call:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Absent	Lemanski	Yes	Laurie	Yes	Flores	Absent
Fyfe	Yes	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Yes						

- **Discussion and vote on proposals for painting the front half of the library**

Jim Hurley moved to accept the proposal from ADAS Interior Remodeling, Inc. in the amount of \$26,810. Christy Johanson seconded, and the motion carried via roll call:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Absent	Lemanski	Yes	Laurie	Yes	Flores	Absent
Fyfe	Yes	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Yes						

- **Discussion about inviting council members**

- Various ideas and thoughts were discussed, with decisions postponed until the board meetings may be held on site.

ADJOURNMENT:

Jim Hurley moved that the meeting be adjourned at 8:19 p.m. Marybeth Urbin seconded, and the motion carried via roll call:

Name	Yes/No	Name	Yes/No	Name	Yes/No	Name	Yes/No
Lenzen	Absent	Lemanski	Yes	Laurie	Yes	Flores	Absent
Fyfe	Yes	Hoch	Absent	Hurley	Yes	Johanson	Yes
Urbin	Yes						

All meetings of the Library Board are open to the public. In compliance with the Americans with Disabilities Act (ADA), they are fully accessible, and if any further accommodations are needed, please contact the Library Director 48 hours prior to the meeting.